

Quick Facts for Exhibitors

12th Annual Army Force Health Protection Conference

Dates and Location

Core Conference: August 18-21, 2009

Exhibit Hall: August 18-19, 2009

Albuquerque Convention Center – Albuquerque, NM

Exhibit Dates and Times

Function	Date	Time
Move-In	August 17, 2009	1:00 pm to 6:00 pm
Move-In (Alternative)	August 18, 2009	No later than 9:30 am
Show Day 1	August 18, 2009	10:30 am to 3:00 pm
Show Day 2	August 19, 2009	10:30 am to 3:00 pm
Buffet-Style Luncheon	August 19, 2009	11:30 am to 1:30 pm
Dismantle	August 19, 2009	After 3:00 pm

Exhibitor Package Includes:

- Single 10' x 10' booth
- 8' high back wall drape and 3' high side drape
- One 7" x 44" identification sign
- (1) 8' draped table
- (2) matrix chairs
- (1) wastebasket with liner
- Carpet for booth space

Exhibitor Reservation/Information

Contact Theresa Blaner at 410.573.0080 or via email at t.blaner@nmrconsulting.com to request additional information and/or reserve your exhibit space. Completed Booth Registration forms can be faxed to the attention of Theresa Blaner at 410.573.0024. (Forms are available for download at <http://usachppm.amedd.army.mil/fhp/>.)

Exhibit Hall Rules and Regulations

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Exhibitor Registration and Badges

All exhibitor booth personnel **MUST REGISTER** online at <http://usachppm.amedd.army.mil/fhp/> prior to arriving at the show. **REGISTRATION IS FREE.** Exhibitors are entitled to complimentary badges for all booth attendants. Exhibitors are encouraged to attend any conference sessions.

Vendor Cocktail Function

An NMR-sponsored cocktail party is held the first night of the exhibits at a local event. All booth personnel are invited. The event is free. Food, drinks and entertainment is provided. Please mark your calendars and plan to join NMR for this fun event. A formal invitation will be distributed prior to the conference.

Cancellation

Cancellations or reductions in booth space must be made in writing and postmarked or faxed by June 1, 2009, in order to receive a 50% refund. **No refund will be made if cancellation or reduction of booth space is postmarked after June 1, 2009.**

Respect to Other Exhibitors

Exhibit booths must be manned during all open Exhibit Hall 2009 hours. Exhibitors are permitted to distribute promotional material, samples, catalogues, pamphlets, and/or publicity in the exhibitor's space **ONLY**. Exhibitors are not permitted to enter into another exhibitor's booth without their permission, nor are exhibitors allowed to photograph or examine another exhibitor's booth without their permission.

Union Agreements

Exhibitors must abide by all agreements made between the unions and the U.S. Army Center for Health Promotion and Preventive Medicine (or its agents) pertaining to the use of union labor at all times in the Exhibit Hall.